



Coordination & Planning Packages

We're here to help

As a BYO venue, we understand how important on the day coordination can be for bringing your special day to life.

We are here to help with the planning and management of your wedding with our coordination & planning services options.

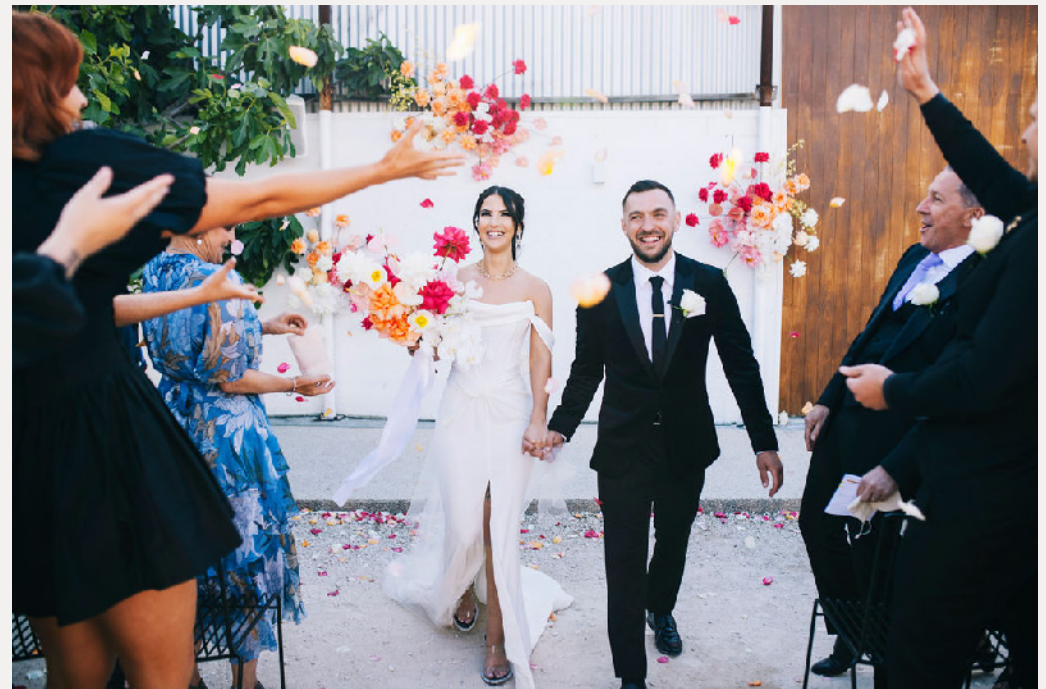
Whether you need on-site coordination of your vendors or help setting up, we have a variety of packages to assist you.



On the Day Coordination

Have you got your wedding planning down to a tee? Looking for someone who understands your vision to execute the finer details on the day or want someone you can trust to be coordinating your vendors?

We can assist you with on the day coordination and be on site to liaise with your vendors and ensure that everything is set up correctly and to plan, so you don't have to worry about a thing!



On the Day Packages



PACKAGE ONE

This package is designed for couples who require someone to be on-site from bump in on the morning of your wedding to coordinate the set up. This package offers:

- 1 face-to-face meeting prior to your day
- Pre-wedding administration including distribution of your Run Sheet, Vendor List and Floor Plan
- Coordination of your suppliers
- A block of up to **6 hours** of hands on time on the day of your wedding, from 9am to 3pm.

PACKAGE TWO

This package is designed for couples who want to free their friends + family of jobs on the day - leave the details of your day to us. This package offers:

- 2 face-to-face meetings prior to your day
- Pre-wedding administration including distribution of your Run Sheet, Vendor List and Floor Plan
- Coordination of your suppliers
- A block of up to **8 hours** of hands on time on the day of your wedding, from 9am to 5pm.

Planning Services

Are you becoming overwhelmed with planning your wedding? Do you need help with ideas + inspiration for the day? We will work with you to ensure that your vision is brought to life, with the help of incredible local vendors that we know and trust.

If you'd like us to be the main point of contact on the day as well, no worries! We can assist you with on the day coordination in addition to our styling services.



Planning Packages



PACKAGE ONE

This package is designed for couples who would benefit having someone to bounce ideas off + bring your vision together. This package offers:

- Support via email
- 2 face-to-face meetings prior to your day
- Assistance with developing the look, style and feel of your wedding
- Mood board + floor plan creation to determine which elements are required
- Recommendations of suitable suppliers to fit the vision and aesthetic of your day

PACKAGE TWO

This package is designed for couples who would prefer a helping hand to bring all the elements together for their special day. This package offers:

- Support via email
- 3 face-to-face meetings prior to your day
- Assistance with developing the look, style and feel of your wedding
- Mood board + floor plan creation to determine which elements are required
- Quotes sourced on your behalf & assistance with budget management
- On the day coordination package two (up to 8 hours)
- Coordination of bump in and bump out

Additional

Looking for something extra? We can add any of these services onto your package for an additional fee.

• Bump out Coordination	\$350 <small>+GST</small>
• Additional face-to-face meetings	P.O.A
• Ceremony to reception turnaround	P.O.A
• Vendor quotes sourced for you	P.O.A
• Additional AY staff member required	P.O.A

Please get in touch with us if you'd like to arrange anything additional for your day.

NB: if your event requires additional staff to deliver and execute the clients aesthetic, we will discuss and charge accordingly.

NB: All package prices exclude GST.



Photography with thanks

Alannah Liddell | Hannah Jones | Natasja Kremers
Jacqueline Jane | Alex Cohen